

## COVENTRY AIRPORT CONSULTATIVE COMMITTEE

Minutes of the Meeting held on Wednesday 22<sup>nd</sup> May 2019 at 15:30 hours at  
Anson House, Coventry Airport

<b>Present:</b>	Mr P Burns MBE (PB)	<b>Chairman</b>
	Mr Ron Walker (RW)	<b>Based operator Midland Air Training and Airpark Flight Centre and vice-chairman of the CACC.</b>
	Cllr Roger Horsfall (RH)	<b>Baginton Parish Council</b>
	Mrs Pamela Gainer (PG)	<b>Coventry Trades Union</b>
	Peter Jones (PJ)	<b>Chairman Coventry Airport Tenants and Users Association (CATUA)</b>
	Cllr Ram Lakha (RL)	<b>Coventry City Council</b>
	Mr John Astle (JA)	<b>Stoneleigh &amp; Ashow and Bubbenhall Parish Council</b>
<b>In Attendance:</b>		
	Andy Hixon (AH)	<b>Coventry Airport, Operations Accountable Manager</b>
	Richard Pace (RP)	<b>Coventry Airport, Oversight Director</b>
	Tracy Sweeney (TS)	<b>Coventry Airport, Scribe</b>
<b>Absent:</b>		
	Paul Brown (PAB)	<b>Coventry Airport, Manager Air Traffic Services</b>
	Cllr Trevor Wright (TW)	<b>Warwick District Council</b>
	Mr Alan Yates (AY)	<b>Campaign to protect Rural England</b>
	Mr Larry Coltman (LC)	<b>Coventry &amp; Warwickshire Chamber of Commerce</b>

## COVENTRY AIRPORT CONSULTATIVE COMMITTEE

### 1. Welcome and Introductions:

The meeting was declared open at 1535 hours by the Chairman

### 2. Apologies:

Paul Brown (PAB), Alan Yates (AY), Trevor Wright (TW)

### 3. Declarations of Conflict of Interest:

There were no declarations of conflict of interest raised.

### 4. Minutes of meeting on 20 November 2018:

The minutes of the previous meeting were read and accepted.

### 5. Matters Arising:

None

### 6. Airport Update:

- Total movements for the calendar year were 30,377 (financial year movements totalled 32,824). Year on year comparison saw an increase of 3,792 movements this year.
- From June 2019 we will get a year on year comparison of operating an AFISO Service.
- In light of the recent Wellesborne Airfield news, Coventry Airport Authority has sent personal letters to each based operator at Wellesborne inviting them to come and see if we can offer them a base in the interim or long term.
- We are looking at catering options as this is a major factor in the GA visitor's interest.
- RNAV Update – There is a major lack of staff resource in the CAA and at Birmingham Airport which has led to the process slowing down. Richard is seeking a meeting with the Birmingham Airport CEO to progress
- No money is going to be spent on the NDB.
- Gateway South - Anson House is now fully vacated. Hangar 1 tenants will be moved into another Hangar later in the year by October
- Fuel Farm (Gateway South) – The Westerly JET A1 tanks will be decommissioned and the Easterly tank will be refurbished or replaced (quotes are being received for works).
- Safeguarding (Gateway South) – We put in an initial objection for lighting due to their height.
- Other business: - We currently have 19 staff members in all departments.
- We are looking into an Apprenticeship scheme which is currently working in Norwich Airport but due to the small workforce we have at Coventry it's proving difficult to incorporate here.

### 7. Any Other Business:

- APPG – is there a Safeguarding plan for the Airport? Coventry City Council should already have a copy. RP to check, this may be just a map and not an actual document.

## COVENTRY AIRPORT CONSULTATIVE COMMITTEE

- Aviation 2050 Green Paper – Airfield Protection GASN (General Aviation Strategic Network). RW has suggested that if Coventry Airport wants to have a say in any form of consultation then we need to respond. He can respond as an individual company. RP has confirmed that an RCA response has been drafted in response to the consultation.
- Chamber of Commerce – PB has suggested it may be beneficial to the Airport to become a member.

### **8. Date of Next Meeting:**

The next meeting will be held around the week commencing Monday 16<sup>th</sup> December 2019. Final date & place to be confirmed.

The meeting was closed by the chairman at 16:34 hours.

Thank you for your attendance.