

## Air Quality Complaint Form

### Complainant & Complaint Details:

Name	<input style="width: 90%;" type="text"/>	Date of Incident	<input style="width: 80%;" type="text" value=" / /"/>
Address	<input style="width: 90%;" type="text"/>	Time of Incident	<input style="width: 80%;" type="text" value=" : h"/>
	<input style="width: 90%;" type="text"/>		
	Post Code	Duration of Incident	<input style="width: 80%;" type="text" value=" h"/>
Description	<input style="width: 100%; height: 20px;" type="text"/>		
	<input style="width: 100%; height: 20px;" type="text"/>		
	<input style="width: 100%; height: 20px;" type="text"/>		
	<input style="width: 100%; height: 20px;" type="text"/>		
	<input style="width: 100%; height: 20px;" type="text"/>		
	<input style="width: 100%; height: 20px;" type="text"/>		

### Investigation Facts:

<u>Aircraft Movements (±15 minutes)</u>		<u>Weather Conditions</u>	
Arrivals	Departures	Wind Speed	<input style="width: 90%;" type="text" value=" m/s"/>
1.	1.	Wind Direction	<input style="width: 90%;" type="text" value=" °"/>
2.	2.	Temperature	<input style="width: 90%;" type="text" value=" °C"/>
3.	3.	Pressure	<input style="width: 90%;" type="text" value=" mb"/>
4.	4.	Humidity	<input style="width: 90%;" type="text" value=" %"/>
5.	5.		

**If related to odours:**

Last Fuel Delivery	<input style="width: 80%;" type="text" value=" : h"/>	Fire & Rescue Exercise (±30 minutes)	<input style="width: 90%;" type="text" value=" Yes/No"/>
Aircraft fuelling	<input style="width: 90%;" type="text" value=" Yes / No"/>	Staff on Duty	<input style="width: 90%;" type="text"/>

Notes:
<input style="width: 100%; height: 100%;" type="text"/>
<input style="width: 100%; height: 100%;" type="text"/>
<input style="width: 100%; height: 100%;" type="text"/>
<input style="width: 100%; height: 100%;" type="text"/>
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Conclusions:
<input style="width: 100%; height: 100%;" type="text"/>
<input style="width: 100%; height: 100%;" type="text"/>
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<input style="width: 100%; height: 100%;" type="text"/>
<input style="width: 100%; height: 100%;" type="text"/>
<input style="width: 100%; height: 100%;" type="text"/>

Response Provided to Complainant	<input style="width: 90%;" type="text" value=" Yes / No"/>	Date of Response	<input style="width: 80%;" type="text" value=" / /"/>
Airport Company Person Investigating	<input style="width: 90%;" type="text"/>		

**Each complaint should be submitted on a separate form. Complainants are requested to provide as much detail as possible. If your complaint does not refer to a specific incident, please use the section marked \***

Forms can be submitted by either by post for the attention of the Airport Environment Manager, Phoenix House, Coventry Airport South, Siskin Parkway West, Coventry, CV3 4PB or alternatively e-mailed to [environment@coventryairport.co.uk](mailto:environment@coventryairport.co.uk)

Additional forms can be requested from the Airport on 02476 516402 or downloaded from the Airport website: [www.coventryairport.co.uk](http://www.coventryairport.co.uk)